



ARIZONA DEPARTMENT OF TRANSPORTATION

GENERAL OR LIMITED PARTNERSHIP

MOTOR VEHICLE FUEL/LIQUID USE FUEL SUPPLIER **LICENSE APPLICATION CHECKLIST**

(Use this checklist to verify that the application is complete before mailing it to the Department)

Initial

- _____ APPLICATION FEE ENCLOSED (\$50.00).
- _____ PARTNERSHIPS HAVE ATTACHED A CURRENT COPY OF THE PARTNERSHIP AGREEMENT.
- _____ PARTNERSHIPS NEWLY APPROVED TO OPERATE IN ARIZONA MUST ATTACH A COPY OF THE ARIZONA SECRETARY OF STATE APPROVED APPLICATION FOR AUTHORITY.
- _____ THE LEGAL NAME SHOWN ON THE APPLICATION IS CORRECT AND IS THE EXACT NAME OF RECORD AS THE GENERAL OR LIMITED PARTNERSHIP IS REGISTERED WITH THE ARIZONA SECRETARY OF STATE.
- _____ THE REQUIRED BOND AMOUNT HAS BEEN DETERMINED BY COMPLETING THE BOND CALCULATION ON THE INSTRUCTION SHEET.
- _____ A MOTOR VEHICLE FUEL, LIQUID USE FUEL SUPPLIER BOND IS ATTACHED. THE BOND MAY BE IN THE FORM OF A SURETY BOND, CASH, OR A CERTIFICATE OF DEPOSIT DRAWN ON AN ARIZONA BANK. PLEASE ATTACH AN ADDITIONAL \$10.00 PROCESSING FEE IF THE BOND IS A CERTIFICATE OF DEPOSIT.
- _____ THE PARTNERSHIP NAME LISTED ON THE BOND MUST BE IN THE EXACT NAME THAT APPEARS ON THE APPLICATION, INCLUDING ANY DBA'S LISTED IN THE APPROPRIATE AREAS.
- _____ ALL AREAS REQUIRING COMPLETION ON THE BOND HAVE BEEN FILLED IN, INCLUDING ALL DATES AND SIGNATURES REQUESTED.
- _____ THE BOND HAS BEEN SIGNED BY ALL PARTNERS AND THE INSURANCE AND/OR SURETY COMPANY.
- _____ A CURRENT FINANCIAL STATEMENT (BALANCE SHEET AND INCOME STATEMENT) IS ATTACHED.
- _____ ALL QUESTIONS HAVE BEEN ANSWERED (NONE LEFT BLANK).
- _____ THE APPLICATION HAS BEEN SIGNED AND NOTARIZED, INCLUDING STAMP AND/OR SEAL.

(Please attach a copy of this checklist with your application)